



Naugatuck Police Department

211 Spring Street Naugatuck, Connecticut 06770

Telephone: (203)729-5222

Fax: (203)723-7159



BLOCK PARTY REQUEST FORM

All requests for block parties shall be submitted to the Naugatuck Police Department. All sections of this request shall be completed and the form signed by the applicant. Incomplete requests will not be approved.

Upon receipt of the completed Block Party Request form and Neighborhood Petition form, the chairperson of the event will be notified by mail if their street closure was approved or not approved. Questions can be addressed to the Patrol Division Captain Monday through Friday, 8am to 4pm at 203-729-5221.

<u>STREET TO BE CLOSED</u>		<u>IF ONLY A SECTION OF THE STREET IS TO BE CLOSED GIVE HOUSE NUMBERS OR CROSS STREETS</u>			
<u>DATE OF EVENT</u>	<u>START TIME</u>	<u>END TIME</u>	<u>RAIN DATE IF APPLICABLE</u>	<u>START TIME</u>	<u>END TIME</u>

<u>EVENT CHAIRPERSON NAME</u>	<u>ADDRESS</u>	<u>CONTACT NUMBER</u>
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REQUIREMENTS FOR BLOCK PARTY APPROVAL:

1. Block Party Request form and Neighborhood Petition form must be filled out completely and submitted to the Naugatuck Police Department.
2. All residents on the street must be contacted and agree to close the street. Neighbor contact will be verified by the completion of the Neighborhood Petition form.
3. Movable barricades shall be used at the ends of the street to be closed and adequate lighting provided if the closure continues after dusk to alert motorists.
4. Objects such as tents, tables and inflatable games that would hinder free access to emergency vehicles cannot be placed in the roadway.
5. The Naugatuck Police Department may provide barricades for street closure if they have an adequate supply and with plenty of advance notice. Barricades must be picked up and dropped off at the Police Department by the Chairperson and / or their designee.
6. The chairperson must contact the Naugatuck Police Department Dispatch Center when the road is blocked and when it is reopened. The Dispatch Center will notify all of the other emergency services.

I, the above named event chairperson, hereby request permission for a street closure at the above specified location, date and times, for the purposes of a block party. I have read and understand the above requirements.

Signature of Event Chairperson

Date

OTHER INFORMATION:
